

Suggested Steps to Support Anonymity on ZOOM

In the Zoom Settings section, under the Meeting subtab:

1. Require Encryption for Third Party Endpoints
2. Disable Auto Saving Chats
3. Disable File Transfer¹
4. Disable Feedback to Zoom
5. Disable Screen Sharing¹
6. Disable Desktop/Screen Share for Users
7. Disable Remote Control
8. Allow Virtual Background²

In the ZOOM Settings section, under the Recording subtab:

9. Disable Local Recording
10. Disable Cloud Recording
11. Disable Automatic Recording

In the heart and hands of all user:

12. Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities.

¹ Suggestion: Review this feature w/ attendees if you're conducting a committee meeting where business of the meeting might be supported with this feature active.

² This is the ZOOM default and allows the user to use a virtual background instead of the inside of their apartment for example. This feature can help add a layer of privacy for each user depending on their location.