

Archives Committee Chair: Job Description

From the pamphlet "The A.A. Archives":

How do A.A. Archives help carry the message of recovery?

"The collective experience of the past reminds us of how little hope there once was for the suffering alcoholic - and how far we've come, thanks to Alcoholics Anonymous. And as we painstakingly sort out fact from fiction, we ensure that our original message of recovery, unity and service will continue undiluted and true."

As is any job as a chairperson for a committee, this one is always busy and provides a rich and rewarding experience, especially for a person with an interest in our history..

Duties

- Take responsibility for prioritizing and guiding the projects for the two-year term.
- Follows the guidelines as outlined in the GSO Archives Workbook.
- Be available for members wishing to come into the archives to find material for projects, presentations and coming events.
- Is available or has an Alternate Chair available to set up displays at District functions.
- Process incoming archive materials and maintains the District 46 Archives inventory, and ensures proper storage is in place.
- Continues to seek and gather information to be added to the history of the District, through events, workshops, info sessions or presentations.
- Provides a report at monthly District meetings.