

## **DCM/ALT. JOB DESCRIPTION**

The district committee member (D.C.M.) is an essential link between the group G.S.R. and the area delegate to the General Service Conference. As leader of the District Committee, made up of all G.S.R.s in the district, the D.C.M. is exposed to the group conscience of that district. As a member of the area committee, he or she is able to pass on the district's thinking to the delegate and the committee.

(The pamphlet "Your D.C.M.," available from the General Service Office, provides basic information on this service job.)

### **Financial support:**

Current experience indicates that many districts provide financial support for their D.C.M.s to attend Area Events, especially Assemblies and Quarterlies.

### **Qualifications:**

- The DCM has usually served as a G.S.R. and is elected by other G.S.R.s to take responsibility for district activities. If the person chosen is a current G.S.R., a new G.S.R. should be elected to fill his or her position.
- A DCM should have enough sobriety (generally four or five years) to be eligible for election as delegate.
- He or she also needs to have the time and energy to serve the district well.

### **Duties:**

The D.C.M.'s job is primarily that of two-way communication. The D.C.M.:

- Regularly attends all district meetings and area assemblies and quarterlies.
- Receives reports from the groups through G.S.R.s and through frequent personal contacts with groups in the district.
- Holds regular meetings of all G.S.R.s in the district.

- Helps the Conference delegate cover the area, which would be impossible for the delegate to do on a group-by-group basis.
- Keeps G.S.R.s informed about Conference activities; this includes setting up opportunities for the delegate's Conference report, occasionally making the Conference report if the delegate cannot be present, and inviting the delegate to regular district meetings.
- Makes sure that G.S.R.s are acquainted with The A.A. Service Manual, the Twelve Concepts for World Service, the G.S.O. bulletin Box 4-5-9, our Grassroots Newsletter, workbooks and guidelines from G.S.O., and any other service material.
- Helps G.S.R.s make interesting reports to groups, and encourages them to bring new A.A. members to service events.
- Organizes workshops and/or sharing sessions on service activities.
- Regularly keeps in touch with the alternate D.C.M. and the delegate.
- Brings Traditions problems to the attention of the delegate.
- Makes a regular practice of talking to groups (new and old) on the responsibilities of general service work.

### **Term, Eligibility, and Election Procedures:**

The D.C.M.'s term of office is two years, coinciding in most areas with the terms of the delegate, committee officers, and G.S.R.s. each year. D.C.M.s are generally elected in the fall of the year. The election should take place after the G.S.R. election and before that of the area delegate, because the D.C.M. is chosen either from among currently serving G.S.R.s or from a combination of past and present G.S.R.s. The committee member who is finishing a term sets up the election meeting and, in most districts, notifies the G.S.R.s who have just been elected and those who are going out of office. The method of election should be decided by the area assembly or by the district committee.